



4 October 2017

Dear Supporter

**Christmas Carol Concert and Lunch
Wednesday 13 December 2017**

The SPIFOX Committee are delighted to invite you to purchase tickets for the 2017 Carol Concert and Lunch.

The Carol Concert will take place at 11.00am on Wednesday 13 December at The Parish Church of St Cuthbert, Lothian Road, Edinburgh with lunch to follow at the Edinburgh International Conference Centre from 12.15pm.

We expect tickets to go quickly and we would ask that you email the attached booking form as soon as possible to Frances Sim at frances@spifox.co.uk. Applications will be dealt with in the order in which they arrive, at the discretion of the Committee. We will let you know if you have secured tickets by Monday 9 October.

Tables of 10 are priced at £1200, with limited individual tickets available at £120 each. We also have a few tables of 12 available, priced at £1440.

We would be very grateful for auction items and raffle prizes. If you can help us please contact Ronnie Urquhart at ronnie@spifox.co.uk.

If you would like to advertise or sponsor a page in our Carol Concert programme, further details can be found on the second attached form.

All monies raised will go to deserving Scottish children's charities. The main beneficiaries from this year's concert are So Precious and CHAS.

We do hope you can support us, and thank you in anticipation.

Yours sincerely

THE SPIFOX COMMITTEE



**Christmas Carol Concert and Lunch
Wednesday 13 December 2017
CONCERT PROGRAMME BOOKING FORM**

Specifications/Costs (full colour):

1.	Full page (bleed: 213mm x 303mm no bleed: 180mm x 262mm)	£750.00
2.	Half page horizontal (180mm x 128mm)	£600.00
3.	Half page strip horizontal (180mm x 30mm)	£450.00
4.	Sponsored page (company name or logo)	£400.00

Advertising Specification:

Colour adverts: CMYK, 300 dpi
Acceptable Files: PDF, JPEG & EPS (fonts converted to outlines).
Regrettably we cannot accept adverts submitted in Microsoft Word.

Artwork/Copy:

To advertise the initial step is choose from the advert options and email your booking requirements to Penny Hearn at penny@spifox.co.uk. Subject to receipt of payment together with artwork/graphics we will liaise with our brochure designers for typesetting and revert directly should there be any technical queries.

Copy deadline – please have your artwork to us by **13 November** at the latest.

Our designers can prepare/format on your behalf, subject to a donation of £50 to Spifox.

Payment:

Please arrange payment by BACS to the account details on the Booking Form.

Contact Name:

Company Name

Address:

Tel No:

Email address



Working for Scotland's Children

SPIFOX, also known as the Scottish Property Industry Festival of Christmas and incorporating Spifox Too, is a registered Scottish Charity No. 20660



**Christmas Carol Concert and Lunch
Wednesday 13 December 2017
TICKET BOOKING FORM**

Please complete and return this form to:-

Frances Sim, Restitution Limited, 9 Great Stuart Street, Edinburgh, EH3 7TP,
Tel No 07547 824773 or 0131 226 4135, frances@spifox.co.uk

Please reserve: _____ table/s of 10 at £1,200 per table
_____ table/s of 12 at £1,440 per table
_____ individual tickets at £120 each

Can we please ask that only when we have confirmed if you have secured tickets, that payment is submitted by BACS to our Account, and a reference be placed with your remittance:-

Account Name:	Spifox
Account Number:	93638472
Sort Code:	20-29-23

Wine Ordering forms will be sent to you by email nearer the time and should be completed and sent directly to the EICC.

I am unable to attend, but would like to make a donation of £..... to Spifox.

Contact Name:

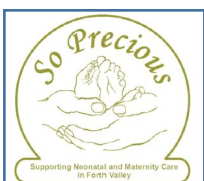
Company Name

Address:

Tel No:

Email address

Please note: All Charities Aid Foundation (CAF) vouchers should be made out to SPIFOX.



Working for Scotland's Children

